


**CHARTER  
FOR THE  
NATIONAL AIRSPACE SYSTEM  
NORTHWEST MOUNTAIN REGIONAL  
CONFIGURATION CONTROL BOARD  
(ANM RCCB)**

APPROVED  11/21/97  
NAS CCB CO-CHAIRPERSON (DATE)

APPROVED  11/21/97  
NAS CCB CO-CHAIRPERSON (DATE)

SUBMITTED  8/27/97  
RCCB CHAIRPERSON, ANM-400 (DATE)

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for the  
National Airspace System  
Northwest Mountain Regional  
Configuration Control Board  
(ANM RCCB)**

**1.0    INTRODUCTION**

**1.1    Purpose**

This charter establishes the National Airspace System (NAS) Northwest Mountain Regional Configuration Control Board (ANM RCCB) and assigns responsibility for establishing baselines and controlling configuration items (CIs) as specified in Appendix A. A listing of the configuration identification documentation/drawings for these CIs is provided in Attachment A to the ANM RCCB Operating Procedures.

**1.2    Authority**

The ANM RCCB is authorized by the NAS CCB in accordance with FAA Order 1800.57, NAS Configuration Control Board (CCB) and the policies and procedures established in the latest revision of FAA Order 1800.8, NAS Configuration Management.

**2.0    ANM RCCB RESPONSIBILITIES**

The ANM RCCB shall have the following responsibilities:

- a.    Perform ANM RCCB functions as established in this charter and in accordance with FAA Order 1800.8.
- b.    Approve and implement the ANM RCCB Operating Procedures and any changes to the document.
- c.    Establish and control baselines for the CIs specified in Appendix A.

Changes which are beyond the authority of the ANM RCCB are referred to the appropriate CCB as outlined in the ANM RCCB Operating Procedures.

- d. Ensure strict adherence to configuration control procedures in processing all changes to the baselines under ANM RCCB control. The procedures are documented in FAA Order 1800.8 and the NAS Subsystem Baseline Configuration and Documentation Listing (NAS-MD-001).
- e. Ensure case files under the approval of the RCCB are accurately completed and evaluated.
- f. Review proposed changes for technical, interface, financial, schedule and benefits impacts.
- g. Issue Regional Configuration Control Decisions (CCDs) which are directives for establishing baselines or making changes to baselines under ANM RCCB control. Copies of approved changes are forwarded to the Document Control Center with an information copy to ANS-110.
- h. Ensure the implementation of approved changes.
- i. Submit changes to the ANM RCCB Charter, including proposed additional CIs, to the NAS CCB for approval.
- j. Approve changes to the listing of documents in Attachment A of the ANM RCCB Operating Procedures.
- k. Approve changes to other documents controlled by the ANM RCCB which are not subject to the NAS Change Proposal (NCP) process. (See the ANM RCCB Operating Procedures for a list of these documents).
- l. Ensure that case files for regionally-baselined equipment (not nationally baselined) are coordinated with other Regions which have similar equipment prior to being addressed by the ANM RCCB. A list of unique equipment under RCCB control in each region will be provided to the Facilities Transition Branch, ANS-110, for further distribution to the regional executive secretaries.

### 3.0 ANM CCB PARTICIPANTS

The participants of the ANM RCCB shall be the following persons or their designated representatives:

a. **Members**

- 1) **Chairperson** - Manager, Airway Facilities (AF) Division, ANM-400, with authority delegated to the Assistant Airway Facilities Division Manager, ANM-401
- 2) **Co-Chairperson** - Manager, Air Traffic (AT) Division, ANM-500 (When appropriate, will co-approve applicable case files.)
- 3) **Executive Secretary** - Configuration Manager, ANM-450I
- 4) **Other Permanent Members** -
  - a) Manager, Resources Management Branch, ANM-420
  - b) Manager, NAS Implementation Branch, ANM-450
  - c) Manager, Operations Branch, ANM-470
  - d) Manager, AT System Requirements Branch, ANM-510
  - e) Representative, NAS Implementation Support Contract (NISC)
- 5) **Ad Hoc Members** - Ad hoc members represent FAA organizations, other than those already represented within the permanent ANM RCCB membership, which will be impacted by changes being decided by the ANM RCCB. Their function shall be to ensure that proposed changes are consistent with the technical and policy positions of their organizations. For example, ad hoc members would be AF SMO and AT Facility managers to evaluate changes and attend ANM RCCB meetings when changes (or other business) impacting their areas are addressed.

- b. **Technical Advisors, Consultants and Program Control Specialists** from various government and contractor organizations attend ANM RCCB meetings to provide specialized technical or program management information.

#### 4.0 ANM CCB ADMINISTRATION

The ANM RCCB Executive Secretary shall be responsible for scheduling ANM RCCB meetings on a regular basis (as approved by the ANM RCCB Chairperson) and for coordinating the administrative tasks of the ANM RCCB. The ANM RCCB Operating Procedures contain a detailed description of the Executive Secretary responsibilities.

#### 5.0 ANM CCB DECISIONS

Prior to the assignment of an NCP number, a case file may be withdrawn or rejected during the regional review process. After a case file is assigned NCP status and submitted to the RCCB, CCD action is required; an NCP not yet submitted to a CCB may be withdrawn.

The ANM RCCB Chairperson shall make the final decision on each NCP submitted to the ANM RCCB for consideration. The decision shall be documented in a CCD prepared by the Executive Secretary and signed by the Chairperson. For operational and administrative space, and changes that may affect air traffic operations, the AF and AT Division Managers share the decision making authority and shall cosign the CCD. The following actions may be taken on an NCP:

- a. Approve as written and issue a CCD which establishes a new baseline or describes actions for accomplishing the configuration change to an existing baseline.
- b. Approve non-substantive changes to the NCP and issue a CCD clearly stating changes. If substantive changes are required, an amended case file/NCP shall be processed.
- c. Disapprove with reasons clearly stated in the CCD.
- d. Defer action pending the availability of additional information or the completion of an action item providing clarification of the issues. Responsibility for providing further information or completing an action must be assigned to a specific person/organization with a specific due date.
- e. Transfer NCPs with issues remaining unresolved 60 days after an ANM RCCB meeting to the cognizant national level CCB unless specific action is being taken by the ANM RCCB to resolve the issues by the next ANM RCCB meeting.

Appeals may be made in accordance with the CCD Appeal Process described in the ANM RCCB Operating Procedures.

## 6.0 CHANGES TO THE CHARTER

- a. This charter shall only be changed with the approval of the ANM RCCB and the NAS CCB. All changes shall be drafted and published by the ANM RCCB Executive Secretary.
- b. The RCCB Charter, Appendix A, lists certain regionally installed but not nationally baselined equipment. This list may be amended by the RCCB to add/delete equipment not nationally baselined without amending the whole charter. These changes will not require approval at a level higher than the RCCB, but copies of all changes will be submitted to ANS-110.

## 7.0 DELEGATION

The ANM RCCB shall not charter subordinate CCBs.

## APPENDIX A - CONFIGURATION ITEMS UNDER ANM RCCB CONTROL

The following configuration items (CIs) shall be under the control of the ANM RCCB as specified below. Baselined CIs will be entered into the Master Configuration Index (MCI) and reflected in the NAS Subsystem Baseline Configuration and Documentation Listing, NAS-MD-001.

1. The ANM RCCB shall control the following baselines within the guidelines specified:
  - a. Space Management/As-Built Equipment Layout Drawings. The ANM RCCB shall control all operational, administrative (parameters only), and equipment space, including all equipment installations, moves and removals which will not violate the end-state configuration for the following major facilities:
    - 1) Air Route Traffic Control Center (ARTCC)/Area Control Facility (ACF)
    - 2) Automated Flight Service Station (AFSS)
    - 3) Airport Traffic Control Tower (ATCT)/Terminal Radar Approach Control (TRACON) ( as determined by the ANM RCCB)
    - 4) Air Route Surveillance Radar (ARSR-4) (Joint Use Only)

The facilities and/or as-built equipment layout drawings for the above facilities will be listed in Attachment C to the ANM RCCB Operating Procedures.

Site-specific transition drawings and/or regional transition plans addressing how each of the facilities will transition to the end state will be under ANM RCCB control but will not require an NCP to change. Site-specific transition drawings and/or regional transition plans shall be listed in Attachment B to the ANM RCCB Operating Procedures.

- b. ATCT/ARTCC/ACF Critical Power Panel Drawings. The ANM RCCB shall control the critical power panel drawings detailing the breaker panel connections to the critical power panel when that connection and wiring is in strict accordance with FAA Order 6950.15, ARTCC Critical Load Circuits and Configuration and FAA Order 6950.2, Electrical Power Policy Implementation at NAS Facilities.



2. The ANM RCCB will establish and control changes to baselines, which will be reflected in NAS-MD-001, for the types of regionally-unique CIs listed below.

a. The ANM RCCB shall be responsible for the following equipment within the Region which is not or will not be baselined/maintained nationally:

- 1) Regionally procured engine generators
- 2) Regionally procured motor generators
- 3) Regionally procured power conditioning systems (PCS) greater than 10 KVA
- 4) Regionally procured VODATA equipment
- 5) Regionally procured antennas and towers
- 6) Regionally procured communications equipment installed at Remote Center Air/Ground (RCAG) communications facilities

Also, any installation/move/removal of non-nationally baselined or maintained Regional equipment within a facility's space that is under configuration management must be redlined on the baselined drawing and forwarded to the appropriate ANS organization for informational purposes.

b. (Reserved)